



Cabinet Office

CARBON REDUCTION PLAN GUIDANCE

Notes for Completion

Where an In-Scope Organisation has determined that the measure applies to the procurement, suppliers wishing to bid for that contract are required at the selection stage to submit a Carbon Reduction Plan which details their organisational carbon footprint and confirms their commitment to achieving Net Zero by 2050.

Carbon Reduction Plans are to be completed by the bidding supplier¹ and must meet the reporting requirements set out in supporting guidance, and include the supplier's current carbon footprint and its commitment to reducing emissions to achieve Net Zero emissions by 2050.

The CRP should be specific to the bidding entity, or, provided certain criteria are met, may cover the bidding entity and its parent organisation. In order to ensure the CRP remains relevant, a Carbon Reduction Plan covering the bidding entity and its parent organisation is only permissible where the detailed requirements of the CRP are met in full, as set out in the Technical Standard² and Guidance³, and all of the following criteria are met:

- The bidding entity is wholly owned by the parent;
- The commitment to achieving net zero by 2050 for UK operations is set out in the CRP for the parent and is supported and adopted by the bidding entity, demonstrated by the inclusion in the CRP of a statement that this will apply to the bidding entity;
- The environmental measures set out are stated to be able to be applied by the bidding entity when performing the relevant contract; and
- The CRP is published on the bidding entity's website.

Bidding entities must take steps to ensure they have their own CRP as soon as reasonably practicable and should note that the ability to rely on a parent organisation's Carbon Reduction Plan may only be a temporary measure under this selection criterion.

The Carbon Reduction Plan should be updated regularly (at least annually) and published and clearly signposted on the supplier's UK website. It should be approved by a director (or equivalent senior leadership) within the supplier's organisation to demonstrate a clear commitment to emissions reduction at the highest level. Suppliers may wish to adopt the key objectives of the Carbon Reduction Plan within their strategic plans.

A template for the Carbon Reduction Plan is set out below. Please complete and publish your Carbon Reduction Plan in accordance with the reporting standard published alongside this PPN.

¹Bidding supplier or 'bidding entity' means the organisation with whom the contracting authority will enter into a contract if it is successful.

²Technical Standard can be found at:

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/991625/PPN_0621_Technical_standard_for_the_Completion_of_Carbon_Reduction_Plans__2_.pdf

³Guidance can be found at:

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/991623/Guidance_on_adopting_and_applying_PPN_06_21__Selection_Criteria__3_.pdf

Carbon Reduction Plan

Supplier name: Timesco Healthcare Ltd

Publication date: January 2023

Commitment to achieving Net Zero

Timesco Healthcare Ltd is committed to achieving Net Zero emissions by 2050.

Baseline Emissions Footprint

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions reduction can be measured.

Baseline Year: 2021	
Additional Details relating to the Baseline Emissions calculations.	
The following Scope 3 Emissions were measured: <ul style="list-style-type: none">• Fuel & Energy Related Activities• Business Travel• Transportation & Distribution (Downstream)• Transportation & Distribution (Upstream)• Employee Commuting & Homeworking• Operational Waste	
Baseline year emissions:	
EMISSIONS	TOTAL (tCO₂e)
Scope 1	33.566
Scope 2	11.698
Scope 3 (Included Sources)	58,853.188
Total Emissions	58,898.452

Current Emissions Reporting

Reporting Year: 2021	
EMISSIONS	TOTAL (tCO _{2e})
Scope 1	33.566
Scope 2	11.698
Scope 3 (Included Sources)	58,853.188
Total Emissions	58,898.452

Emissions reduction targets

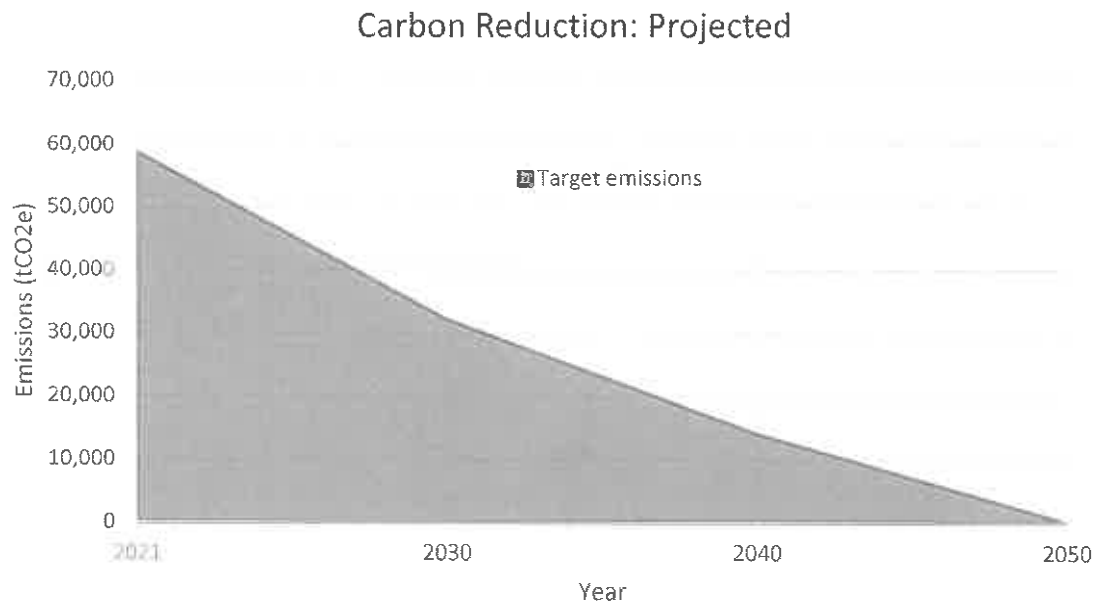
There are no existing carbon emission reduction targets against which to report progress. To progress towards Net Zero, this plan sets carbon reduction targets for the 8-year period to 2030. During this time, targets will be set for the remaining period to ensure Net Zero will be achieved by 2050.

There are several assumptions made within reduction dependent on the size and type of sector including but not limited to implementation of actions, management of actions and time frame of each of those actions. Therefore, the recommendations below state the assumed expected figures for a year-on-year basis.

To begin our progress to achieving Net Zero, we have adopted the following carbon reduction targets.

We project that carbon emissions will decrease over the next five years to 40,000 tCO_{2e} by 2026. This is a reduction of 32%.

Projected reduction in carbon emissions can be seen below.



Carbon Reduction Projects

Completed Carbon Reduction Initiatives

The following environmental management measures and projects have been completed or implemented since the prior to the most recent measurement period. The carbon emission reduction achieved by these schemes were not measured to the reduction in carbon cannot be quantified. These measures will be in effect when performing the contract.

Activity	Complete Date	Scope
<p>Commit to measuring carbon footprint of business activities year on year to gain an understanding of pinch points and regularly be making efficient and direct improvements to reduce these emissions.</p> <p>Year 1 appointed Positive Planet to support with calculating baseline carbon footprint and reduction recommendations.</p>	2022	1,2,3
<p>We have worked hard already to ensure that we reduce our carbon footprint at our head office in Basildon. Some of the changes we have made are very simple such as reduced packaging across many of our ranges, maximising recycling opportunities, reductions in the amount of printed materials that we produce, adapting the printing materials used, changing/reducing the number of inks used, changing all of</p>	Pre-2022	1,2

our lighting to LED bulbs – providing us with an energy efficient & long lasting lighting solution that also reduces the amount of waste produced.		
We run a cycle to work scheme which brings health benefits to our colleagues, helps save money on daily commuting costs and offers a pollution-free mode of transport. The majority of our fleet of company vehicles are hybrid which ensures that not only do they use less fuel but also produce less Co2 emissions.	Pre-2022	3
The warehouse, purchasing and operations teams have created and implemented detailed and complex logistics schedules to ensure that we can utilise sea freight deliveries wherever possible rather than air freight and combined road freight deliveries as this provides the most carbon efficient way to transfer our goods.	Pre-2022	3
We are continually searching for opportunities to reduce waste for our products and their packaging, and we pride ourselves on being a reputable company that recognises our responsibilities towards the environment.	Pre-2022	3
We have improved our Callisto Compact Preloaded single use handles; reducing the number of components required in the manufacturing process whilst not compromising on the integrity or quality of the handle. We have also significantly reduced the respective packaging on our Callisto single use laryngoscope blades and continue to review, improve and reduce unnecessary use of packaging wherever possible.	Pre-2022	3
Explore and understand distribution via third party, including surveying and monitoring relationship between distribution centre Net Zero or reduction targets.	Pre-2022	

Future Carbon Reduction Initiatives

In the future we hope to implement further measures such as:

Activity	Target Date	tCO2e Reduction %	Scope
Training and engagement for Green Team to lead on, this should be aligned with current goals to support environmental impact plans) Including and not limited to, creating spaces for environmental positive conversations (internal comms, newsletters, slack. Teams etc), certified Carbon Literacy Training for all applicable to roll out to further workforce and share with externals where appropriate.	2023	10-15% (Per Individual)	1,2,3
Explore (where appropriate) options to check efficiency of building. Request an energy audit of premises or check for local council funding opportunities. Audit should explore specific energy pinch points (heat loss) and a phased strategy to be implemented based on these findings.	2025	3%	1,2
Explore options to phase out gas powered heating systems, check efficiency of boiler and gas use such as hobs and transition to electric energy systems.	2025	92%	1
Move to 100% renewable tariff of the building to support with move to renewable tariff for electricity at next renew date. This change will reduce emissions from a market-based boundary to 0tCO2e.	2026	100% (Market Based)	2
Explore options to switch to sea shipping where possible. Including internal guidance to determine when air freight is necessary. Monitor and create a distribution strategy to support phased and project approach.	2026	10%	3
Implement a holistic travel policy to support environmental impact of choices when travelling, staying in hotels and commuting. The priorities within this policy will support active travel and low emission travel options where appropriate. Monitor and consider air-based travel as a priority and commit to offering support to workforce with options for active travel schemes; such as bike to work or car sharing opportunities.	2028	7.5%	3
Understanding yearly supply chain needs in advance to minimise use of air freight and allow time for greater opportunity to use sea shipping.	2030	10%	3
Reduce the amount of operational waste sent to recycle/taken by imbedding a procurement strategy which incentivises sustainable and circular procurement options. Setting specific internal waste targets to match local legislation and policy and specifically report data and progress to enable understanding of behaviour changes impact.	2030	0.2%	3

Declaration and Sign Off

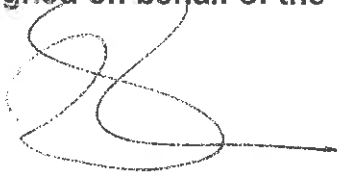
This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard⁴ and uses the appropriate Government emission conversion factors for greenhouse gas company reporting⁵.

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard⁶.

This Carbon Reduction Plan has been reviewed and signed off by the board of directors (or equivalent management body).

Signed on behalf of the Supplier:



Name: Angela Massey

Position: UK Sales & Marketing Director

Date: 08/03/23

⁴<https://ghgprotocol.org/corporate-standard>

⁵<https://www.gov.uk/government/collections/government-conversion-factors-for-company-reporting>

⁶<https://ghgprotocol.org/standards/scope-3-standard>